

Architectural Improvement Application

An application form should be submitted for any construction or addition to the exterior of your building or grounds. If in doubt about your particular project, contact the Managing Agent or any member of the Board of Directors. The object of requiring a homeowner to file an Improvement Application with the Board of Directors is to insure that your planned improvement conforms to the Association's Declaration, enhances the beauty of the community, maintains the architectural harmony of the community, and in no way inconveniences your fellow homeowners. It also enables the Board of Directors to determine what information and assistance it can give in order to expedite completion of your planned improvement.

Name: _____

Address: _____

Date: _____ Phone: _____

Type and Nature of Improvement:

Color: _____ Location: _____

Dimensions: _____ Approximate Cost: _____

An engineered drawing of all improvements must be submitted and attached to the application to show exact location and dimensions. It is the duty of the homeowner applying to obtain all necessary building permits or other documents to assure that the improvement meets all applicable codes and regulations. Any approved improvement by the committee is aesthetic and community compliance approval only and in no way is to be construed as approval of structural soundness or as acceptance of any necessary codes or regulations. In the case of any modification to any outside wooden deck, before application can be made to the committee, a building permit must be obtained from the building inspector of the city of Villa Hills.

Date Signature of Homeowner

For Committee Use Only

Date Appl Rec'd: _____ Rec'd By: _____

Approved Denied Date: _____ App/Denied By: _____

Constructed By Approved: _____